

Penfield Volunteer Emergency Ambulance Chief Paramedic

Salary & Benefits: Commensurate on Experience

To be considered, please ensure you submit your resume and cover letter no later than Tuesday August 1st. Incomplete application packets will not be considered.

This position is responsible for the organization and coordination of Advanced Life Support (ALS) programs to ensure effective and efficient service delivery in compliance with federal and state laws and regulations, and to ensure expenses and revenues are properly managed. The position is responsible for overseeing, evaluating and coordinating the actions of personnel engaged in ALS operations in cooperation with the EMS Manager. The Chief Paramedic will be a full time exempt management position.

Responsibilities:

Have a personal presence which is characterized by a sense of honesty, integrity and caring with the ability to inspire and motivate others to promote the agency's values and expectations.

Assists the EMS Manager in the development, planning and implementation of agency goals and objectives including the establishment of a new paramedic program. Participates in planning and budgeting as part of a management team.

Participates in the analysis, development, implementation, and administration of agency policies and procedures.

Assists the administrative staff with human resource policies, personnel performance evaluations and disciplinary actions.

Helps to prepare cost estimates; participates in the financial planning for staffing, equipment, materials and supplies especially geared towards ALS.

Responds to major emergencies and multi-alarm operations to provide direction and/or support as required under the Incident Command System.

Responsible for the ALS Quality Assurance program, Narcotics Supply Officer, Medical Supply Officer and all other paramedic staff.

Attend appropriate regional EMS meetings as agreed to by EMS Manager

Education, Experience, Certifications and Licenses Required

An Associate's Degree is required for the position at minimum with a Bachelor's degree being preferred. A combination of education and experience is acceptable if it includes an extensive first responder or military background. It is highly recommended that the candidate has practiced at the ALS level for at least 5 years and has at least 2 years of management or supervisory experience.

The Chief Paramedic must hold and retain Paramedic certification in New York State; Must be able to hold and maintain a valid driver's license in the state of New York with an acceptable driving record. The Chief Paramedic must obtain and retain the following (or equivalent) credentials within six months of appointment: BLS Healthcare Provider CPR, Advanced Cardiac Life Support, International Trauma Life Support, Pediatric Advanced Life Support and ICS 300. The Chief Paramedic must become a MLREMS cleared paramedic within 90 days of appointment and must become a MLREMS preceptor with 12 months of appointment. The Chief Paramedic must meet and remain compliant with the NYS Bureau of EMS Policy 00-10 Functional Job Description of an Emergency Medical Technician and Advanced Emergency Medical Technician.

Please submit all resumes and cover letters to EMS Manager Daniel Riordan by August 1st, 2017 by email at driordan@penfieldambulance.org or in person to 1585 Jackson Road, Penfield NY 14526. It is anticipated that the candidate will be able to start the position in early September, 2017.